



## E.L. Haynes Public Charter School

### Minutes

#### E.L. Haynes August 2020 Board Meeting

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**Date and Time**

Tuesday August 18, 2020 at 6:00 PM

**Location**

Virtual Meeting

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**Trustees Present**

A. Smith (remote), D. McCoy (remote), E. Westendorf (remote), J. Edelman (remote), K. Simmons (remote), L. Carlton (remote), L. Jordan (remote), M. Hall (remote), M. McDonough (remote), N. Greene (remote), R. Payes (remote), T. Gibian (remote)

**Trustees Absent**

C. Lujan, S. Shah, T. Wincup

**Guests Present**

A. Schlick (remote), B. Wagner-Friel (remote), E. Stoetzer, H. Darilek (remote), J. Callahan (remote), S. Hunt, V. Carlo-Miranda, Z. Mahon

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

J. Edelman called a meeting of the board of trustees of E.L. Haynes Public Charter School to order on Tuesday Aug 18, 2020 @ 6:00 PM.

**C. Approve July 23, 2000 Minutes**

J. Edelman made a motion to approve the minutes from E.L. Haynes July 2020 Board Meeting on 07-23-20.

M. Hall seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. Public Comment**

## **II. Management Updates**

### **A. CEO Update**

CEO Darilek began her update by recognizing that it was the first in-person Board meeting of the 2020-2021 school year, with new staff onboarding occurring the prior week and the first all-staff meeting held the day prior. She thanked Board members who were able to participate in REES sessions last week, and asked them to share impressions from the sessions. CEO Darilek also asked Board members that participated in the recent all-staff session to share their feedback on the sessions. She then shared creative messages developed by the staff for students to celebrate the start of the school year.

Next, CEO Darilek highlighted efforts by campus leaders to support staff in the virtual environment:

- Elementary School teachers read *A Talk to Teachers* by James Baldwin and made commitments to creating equitable opportunities and being anti-racist.
- At the Middle School, Principal Mahon create a Bitmoji landing page to share information with staff.
- Every High School staff member is assigned to a staff advisory group, and these groups will get together in the mornings to share information. Additionally, staff has been connecting via Padlet.

Last, CEO Darilek provided updates on the distribution of technology (including computers and hotspots), enrollment, the submission of a learning plan to OSSE, and goal setting for 2020-2021.

In response to a question from a Board member, the principals shared their impressions on staff at the start of the current, virtual school year. In response to a question from Board Chair Edelman, Board members shared aspirations for the 2020-2021 school year.

### **B. Development Update**

Senior Director Development and Communications Callahan provided an update on the annual fund. The school has started to receive grants for the school year and is waiting to hear back on other applications. The development team has begun to create this year's appeals strategy.

### **C. School Year 2020-2021 Updates**

CEO Darilek provided an update on planning for the 2020-2021 school year. She first shared key findings from the family virtual learning survey, including the need for additional resources and training on the platforms and technology to be used for virtual learning; a desire for academic and community engagement as health conditions allow; and requests for additional communication from the school.

CEO Darilek then shared progress in key areas:

- With respect to academic planning, Staff Institute schedules have been finalized, a new learning management system will be launched, and each campus is preparing a "school in a box", among other items.
- In the area of Health, Safety, and Technology, a building access policy has been launched to allow staff members to access the buildings, a series of safety protocol videos is being created, and efforts have started to set-up a bilingual helpdesk.

- For Talent, a partnership with One Medical has been shared with the staff, accommodation requests have been launched for "high risk" staff, and efforts to gather information from staff on ongoing needs continue.

Next, CEO Darilek provided highlights on the Continuous Learning and School Recovery Plan submitted to OSSE and the PCSB. She described key themes related to instructional delivery, assessment and promotion, technology, whole student support, attendance, and family engagement.

Board members asked numerous questions, including questions about the likely approaches of other schools, technology contingency planning, family outreach, and key metrics and expectations on student engagement.

#### **D. Governance Updates**

CEO Darilek provided an update on the Open Meetings Act, which becomes effective on October 1, 2020. She noted requirements under the Act.

### **III. Executive Session**

#### **A. Executive Session of the Board of Directors**

The Board met in Executive Session with CEO Darilek to discuss matters of mutual interest.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,  
D. McCoy